



1101 Carter Street Chattanooga, TN 37402

Dear College / University Student,

Thank you for your interest in the Student Training Rotation Program offered by Siskin Children's Institute. Siskin Children's Institute is a valuable resource to future educators and health professionals who wish to learn more about serving children with and without disabilities. Below is a list of opportunities and training levels offered by Siskin Children's Institute. Through our program you may:

- Study the activities and interactions of children with and without disabilities by utilizing our observation rooms.*
- Work within our state-of-the-art classrooms and learn through hands-on interactions with children and staff.**
- Observe the clinical procedures, therapy sessions, and other related services used to support children with and without disabilities.**
- Interact with both children and Siskin educators to understand the curriculum, therapy integration, and instructional techniques implemented within Siskin's classrooms. **
- Participate in a comprehensive specialized training rotation as part of an internship or practicum placement program.***

* Designed for college-level students needing 1 to 29 hours.

** Designed for college-level students needing 30 plus hours

*** Designed for college-level students whose college or university maintains an affiliation with the Institute.

In order for you to walk away from the rotation with a better understanding of what is truly best practice in the field of early childhood special education, we ask each student to complete the educational tools provided and read the support articles. This is **required** in order to participate in the student training program at Siskin Children's Institute.

- For a student who needs **10 hours or less**, one will have access to observation rooms and asked to complete and return:
 - The Classroom Observation Tool
 - Children's Engagement Exercise Worksheet
 - Required Reading provided to support the above tools
- For the student who needs **between 10 hours and 20 hours**, one will have access to observation rooms and asked to complete:
 - The Classroom Observation Tool
 - Children's Engagement Exercise Worksheet
 - Teaching Styles Exercise Worksheet
 - Required Reading provided to support the above tools



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- For the student who needs **between 20 hours and 30 hours**, one will have access to observation rooms and asked to complete:
 - The Classroom Observation Tool
 - Children's Engagement Exercise Worksheet
 - Teaching Styles Exercise Worksheet
 - VECTOR Exercise Worksheet
 - Teachers' Assessment of Routines Engagement Exercise Worksheet
 - Required reading provided to support the above tools.
- For the student who is required to have **over 30 hours**, one will have access to observation rooms **and the opportunity for hands-on interactions** with children and staff in the classroom at the Siskin Early Learning Center-Downtown. They will be required to complete all of the educational materials listed above.

To participate in our program, please review and complete the enclosed required forms. Three documents are included in this packet: the Application Checklist, the Training Rotation Agreement, and the TB Screening form. The Application Checklist will guide you through the program requirements and help ensure all tasks are completed appropriately. The Training Rotation Agreement and TB Screening Form must be completed and returned to Siskin Children's Institute to begin the application process.

Once we receive these completed forms, a representative from Siskin Children's Institute will contact you to confirm your participation in the program and answer any questions you may have. We look forward to working with you during your training rotation.

Thank you,

Julie Mickel
Training & Outreach Specialist
Siskin Children's Institute
423-648-1758
julie.mickel@siskin.org



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STUDENT TRAINING ROTATION APPLICATION CHECKLIST

- Complete the Training Rotation and Confidentiality Agreement.
- On this form, be sure to indicate your preferred day and time for the orientation session and how many hours you will be at the Institute.
- Complete the TB Screening Form.
- Mail the two completed forms to the following address:

Siskin Children's Institute
Attn: ORC Student Training Rotations
1101 Carter Street
Chattanooga, TN 37402
- A representative of Siskin Children's Institute will contact you to confirm that your documentation has been received.
- Attend your selected orientation session. Please contact Julie Mickel, Training & Outreach Specialist, at 423-648-1758 if you need to reschedule.
- Print the exercise worksheets that you are required to complete during your rotation. These will be provided to you during your orientation.
- After each training session, enter your hours completed and daily notes into the Student Training Rotation Database.
- Once you have completed your training hours, you will be provided with a comprehensive report from the Student Training Rotation Database. This report will detail each day's training session information including your hours, observed therapy sessions, and daily notes.
- Complete the Post-Training Rotation Online Survey to provide feedback on your training experience and help us improve the program. Not available at this time.